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| A picture containing text, clipart  Description automatically generated | | | |  |
| **APPLICATION FORM CONFIDENTIAL** | | | | |
| Application for the post of | | | Co-ordinator | |
| **SECTION 1** | | | | |
| Family name | | |  | |
|  | | | | |
| Given names | | |  | |
|  | | | | |
| Address | | |  | |
|  | | | | |
| Home telephone number (include country code) | | |  | |
|  | | | | |
| Mobile number (include country code) | | |  | |
|  | | | | |
| E-mail | | |  | |
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| **SECTION 2 – PRESENT APPOINTMENT** | | | | |
| What is the title of your present appointment? Please give the date you started and a brief outline of the work. | | | | |
|  | | | | |
| **SECTION 3 – FURTHER EDUCATION & PROFESSIONAL QUALIFICATIONS** | | | | |
| Please give details, with dates, **most recent first** | | | | |
| **a) Further education.** Please give qualification obtained with class if degree. | | | | |
| From | To | College, course, qualification | | |
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| **b) Other professional/practical qualifications obtained** | | | | |
| From | To | Qualification/ experience | | |
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| **SECTION 4 – CAREER. Please give details, with dates, with earliest first. Please explain any gaps and give a relevant address for each appointment** | | | | |
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| --- | --- | --- |
| From | To | Description (nature of work and responsibilities) |
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| **e) Any publications** (continue on a separate sheet if there is not sufficient room here) |
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| **SECTION 5 - PERSONAL STATEMENT**  Please state your reasons for applying for this post. What you write and how you write it will help those making the appointment build up a picture of you. You will want to outline how you meet each of the selection criteria (see person specification), drawing on gifts, skills, knowledge and experience from your previous career. You will also want to set out your thoughts about how you would take forward the tasks listed in the job description. |
|  |
| **PERSONAL STATEMENT – CONTINUED** |
| **SECTION 6 – PERSONAL EVALUATION** |
| 1. What do you consider to be your particular strengths and weaknesses |
|  |
| 1. What has satisfied you most in your life and work? |
|  |
| 1. What have you found most challenging? |
|  |
| 1. How would a good friend describe you? |
|  |
| 1. How would a penetrating critic describe you? |
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| **SECTION 7 – CONFIDENTIAL INFORMATION** | | | | |
| **This section will be removed by the person administering the application process and will only be made available to the administrator and chair of the interview panel.**  **References:**  Please give names, occupations, addresses and e-mails of three persons to whom reference can be made and the capacity in which they have known you. Referees should have a detailed up-to-date knowledge of your work. Please obtain their permission. | | | | |
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| **Health:** | | | | |
| Do you have any health-related condition that would affect your ability to carry out functions that are intrinsic to the post? (See the job description and person specification.) | | | | |
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| |  |  | | --- | --- | | **UK Border Agency requirements** | | | If you are resident in the United Kingdom, are you free to remain and work in the UK with no current immigration restrictions? | | |  | Yes/No | | Please note that if you are resident in the UK you will be required to produce documentary evidence of your right to remain and work in the UK if you are invited to interview. | | | | | |
| |  | | --- | | **Where did you hear of this post?** | |  | | **If appointed, when would you be available to start**? | | | | |
|  | | | |
| I certify the information given in this application is correct.  Signature  Date | | | |
| NOTES: It is important that this application form is completed by applicants. A Curriculum Vitae is not an acceptable substitute. Please use black ink or print. | | | |
| Closing date for applications | 12 noon London time (British Summer Time, UTC+1) on Tuesday the 19th of April 2022 | Return this form to: | Dr. Malcolm Torry, Treasurer, Basic Income Earth Network, 286 Ivydale Road, London SE15 3DF, United Kingdom,  or by email to [treasurer@basicincome.org](mailto:treasurer@basicincome.org) | | |
| Interviews will be held on | The 2nd, 3rd and 4th May 2022 during the period 11:00 to 14:00 London time (British Summer Time, UTC+1) |  |