

## Guidelines for BIEN's future internal rules

The Committee proposes that the CIO constitution should be approved, subject to a set of internal rules being constructed (in accordance with Article 26 of the CIO constitution). Within the province of the CIO constitution, the internal rules can be adopted and modified by the GA with a simple majority. In voting for ratifying the setting up of the CIO the GA in Lisbon 2017 also approves that the internal rules should include as close as possible to the letter the following provisions:

**1. The convening notice of a GA meeting** must be sent by e-mail 120 days in advance. The agenda, proposals for changes in constitution or internal rules, notice of vacancies of committee position must be sent 30 days in advance.

*Consistent with Art 11(3) of the CIO constitution. Reflects the content of Art 14 of the AISBL constitution.*

**2. The committee can delegate** some powers or functions to a general manager and modify or revoke this delegation at any time

*Consistently with Article 18 (1) of the CIO constitution and the "General Regulations" to which it refers. Reflects the content of Articles 22 and 24 of the AISBL constitution.*

**3. At most one proxy vote** is allowed for each member participating in a GA meeting.

*Consistent with Articles 10(2) and 11(7) of the CIO constitution, which introduce the possibility of proxy voting, absent from the AISBL constitution.*

**4. All existing life members of BIEN** who have paid a one-off membership fee **become members of the CIO automatically**. This is notwithstanding that new alternative membership fee structures may be adopted going forward for the granting of new membership.

*Consistent with Article 9(5) of the CIO constitution. Reflects part of the content of Art 5 of the AISBL constitution.*

**5. Committee members are elected** for a renewable term of 3 years to specific functions to be defined by the committee.

*Consistent with Article 13(2)-(3) of the CIO constitution. Reflects as much as possible the content of Articles 18 and 20 of the AISBL constitution (which provides for the simultaneous election of the whole committee for a renewable term of two years).*

**6. Committee members appointed by the committee** must stand for election at the next GA meeting if they want to continue

*Consistent with Article 13(5). Limits the duration of such appointments, which were not allowed in the AISBL constitution.*

**7. The procedure for e-mail voting** (prior or during GA meetings) and the conditions under which it can be used must be specified.

*Consistent with Article 11(8), which needs to be operationalized for our purposes (differs from the provision for "extraordinary GA meetings through telecommunication techniques" in Art 13 of the AISBL constitution)*

**8. The International Board** becomes an advisory board without formal powers. The committee must seek its advice (and take note of it) under exceptional circumstances, such as the need to organize the annual GA meeting in the absence of a congress. Its membership consists of all present and former committee members still active in BIEN. Its chair is elected by the GA.

*Consistent with the CIO statutes, given the purely advisory role of the Board. Reflects as much as possible of the content of Articles 25-26 of the AISBL constitution.*